

Third Semester

MPA 511 Public Policy-II

Course Objective

The objective of this course is to provide knowledge about the conceptual base and practice relating to policy process, actors, institutions and policy delivery analysis. The course intends to impart analytical knowledge, principles and techniques underlying policy delivery analysis, policy learning and dynamics.

Contents

1. Policy Process, Actors and Institutions: Policy problems, Issues and Agenda; Agenda Setting; Role of Governmental and Non-governmental actors and Policy Perspective; Factors affecting policy-making; Analytical approach to Decision problem: Operations Research and use of OR in Policy decision making
2. Policy Implementation: Concept and Approaches to Policy Implementation—Top-down, Bottom-up and Hybrid Perspectives. Insights into Policy implementation.
3. Policy Monitoring and Evaluation: The Concept and Approaches to Monitoring; Concept of Evaluation; Criteria for Evaluation; Types of Evaluation; Problems in Evaluation.
4. Policy Impact and Change: Concept and Dimensions of Policy Impact; Issues relating to Policy impact; Understanding Policy Change; Policy Cycle
5. Policy Transfer and Lesson—Drawing; Concept and Forms Actors, Objects and Degrees; Issues and Constraints.

References

- Adhikari, Dhurba (2061) *Public Policy Analysis*. Kathmandu: Pairabi Prakashan
- Anderson, James E (...) *Public Policy Making*
- Cochran, Charles L/Malone, Eloise F. (2007) *Public Policy: Perspectives and Choices*. New Delhi: Viva Books Pvt. Ltd.
- Devkota, Stish, Chandra (2060) *Public Policy Analysis*. Kathmandu: Ratna Pustak Bhandar.
- Ed. Saxena, Pradeep K. (1993) *Comparative Public Policy*. Delhi: Rawat Publications
- Edwards, George/Sharkansky (...) *The Policy Predicament*
- Farohock, Fread M. (1979) *Public Policy: Scope and Logic*. New Jersey: Prentice-Hall INC Englewood Cliffs.

Frohlich, Norman/Oppenhemer (...) *Modern Political Economy*

Hill, Michael/Hupe, Peters (2006) *Implementing Public Policy: Governance in Theory and Practice*. New Delhi: Sage Publications.

Howlett, Michael/M Ramesh (2003) *Studying Public Policy: Policy Cycles and Policy Sub Systems*. New York: Oxford University.

Joshi, Shyam (2062) *Economic Policy Analysis*. Kathmandu: Taleju Prakashan.

King, Gary/Keohane, Robert O/Verba, Sidney (1994) *Designing Social Inquiry: Research*. New Jersey: Princeton University Press.

Layder, Derek (2005) *Sociological Practice: Linking Theory and Social Research*. New Delhi: Sage Publications.

Pandey, Yubraj (2069) *Public Policy Formulation, Implementation, Monitoring, Evaluation and Analysis of Public Policy*. Kathmandu: Vidyarthi Pustak Bhandar

Paul, Devik (1995) *Public Policy Formulation and Implementation in India*. Delhi: Devika Publications.

Rana, Rajib Bickram (2014) *Aspects of Public Policy*. Kathmandu: Kantipur College of Public Management.

Reejaal, Pushkar Raj (2003) *Fundamental of Public Policy Analysis*. Kathmandu: Pairabi Prakashan.

Sahni, Pradeep (1987) *Public Policy: Conceptual Dimension*. India: Kitab Mahal.

Sapru, R.K. (2011) *Public Policy: Art and Craft of Policy Analysis*. New Delhi: PHI learning Pvt. Ltd.

Sapru, R.K. (2014) *Public Policy: Formulation, Implementation and Evaluation*. New Delhi: Sterling Publishing Private Limited.

MPA 512 Administrative Law

Course Objective

This course aims to develop student's knowledge and skills of administrative law required for effective management of administrative procedure in public administration.

Contents

1. Introduction to Administrative Law: Concept, Nature and Scope of Administrative Law; Sources and Principles of Administrative Law
2. Constitutional Perspective: Ideas and Importance of the Constitution; The Rule of Law; The Theory of Separation of Powers
3. Legislation and Delegated Legislation: Concept and Process of Legislation; Delegated Legislation; Concept and Need for Growth and Control
4. Grievance Handling Mechanism: Administrative Tribunals, Ombudsman, and Commission for Investigation of Abuse of Authority; Principles of Natural Justice
5. Judicial Review and Administrative Action: Concept, Nature and Grounds of Judicial Review; Writs

Reference

Wade, HWR/Forsyth, CF (1995). *Administrative Law*. New York: Claarendon Press Oxford (7th Ed) 10953

Wade, HWR/Forsyth, CF (2005). *Administrative Law*. New Delhi: Oxford University Press

Pandey, Keshav Raj (2058) *Administrative Law*. Kathmandu: Nirmal Gurung.

Devkota, Khim Lal (2059). *Administrative Law*. Kathmandu: Pairawi Prakashan

Khanal, Shambu Prasad (2066). *Administrative Law*. Kathmandu: Prashanti Prakashan.

MPA 513 Public Enterprises Management

Course Objective

The basic objective of this course is to provide students the skills and techniques in managing public enterprises.

Contents

1. Introduction to Public Enterprise: Concept and meaning of public enterprise; Evolution of public enterprise; Public Enterprise objectives.
2. Organizational Pattern of PEs: PEs Classification; Forms of Organization, Departmental, Public Corporation, State Company, Operating Contract
3. Autonomy, Accountability, Social Responsibility and Efficiency: Concept of Autonomy and Efficiency; Autonomy Vs Accountability; Accountability of PEs; Corporate Social Responsibility; Criteria and Approaches to Efficiency Measurement; Overall performance of PEs in Nepal and Organization and Management Aspects of PEs in Nepal.
4. Pricing and Profit Policy and Governing Board: Concept of pricing and profit; Factors affecting pricing and profit; Types of pricing system; Break-even, Marginal cost, import parity, discriminating and cost plus pricing and Governing board: Need, Composition, types and size of Boards
5. Privatization: Concept of privatization; Overview of privatization process in Nepal; Issues and challenges of Privatization in Nepal; Future of PEs in Nepal.

Reference

- Gauri, G (ed) (1991). *Privatization and Public Enterprises: The Asia-Pacific Experience*. New Delhi: Oxford and IDH Publishers Co.
- Gupta, K.R. (2006) *Issues in Public Enterprises*. New Delhui: S. Chand and Co.
- Naraian, L. (2007) *Principles and Practice of Public Enterprises Management*. New Delhi: S. Chand and Co.

MPA 514 Contemporary Management

Course Objective

The role of public sector is changing in the modern world. Understanding the current agenda, issues, approaches and theories help students in the field. So the main object of this course is to know new agenda, issues, approaches and theories to students in public sector.

Contents

1. Public Affairs Management: Concept of Public Affairs Management; Paradigm shift in PAM; New Public Management; Recent Management Practices, New Public Service (NPS); New Public Governance (NPG).
2. Strategic Management: Concept and significance of Strategic Management in public sector; Process in Formulation of Strategic Management; Implementation of Strategic Management in the Public Sector; Problems on Implementing Strategic Management
3. Performance Management: Concept and significance of Performance Management; Process of Performance Management, Performance related pay.
4. Discretion, Integrity and Ethics in Public Sector: Concept of Discretion, Integrity and Ethics; Discretion management in public sector; Integrity organization; Ethics management in public sector; Techniques for managing Public Sector: Role and function of government.
5. Marketing public services; Public Services Delivery system; Total Quality Management (TQM); Civic engagement in public management; Knowledge management in Public Sector; Diversity management; Social Accountability in Public Sector.

Reference

- Bangural, Y. and George A.L. (2007) *Public Sector Reform in Developing Countries*. Palgrave Macmillan.
- Brendan, C.N. (2001) *Public Sector Reform: An International Perspective*. Palgrave Macmillan.

MPA 515 Global Governance

Course Objective

The course is designed to familiarize and acquaint students with the fundamental concepts, theories, mechanisms, issues and challenges of global governance. Similarly, the course introduces students with the roles of global institutions and regionalism in the contemporary international relations. The course also aims at exposing the students to the emerging global issues and challenges to acquaint understanding and create awareness of the situations that the present world is facing. By the end of the course, students should have a basic understanding of the various aspects of global governance.

Contents

1. Introduction of Global Governance: Global Governance: Concept and actors; Theoretical overview of GG: Realist Theory, Liberal Theory, Constructivist Theory, Neo-Marxist Theories: Dependency Theory and World System Theory.
2. Foundations of Global Governance and the United Nations System: The state system; Multilateralism in the twentieth century; The League of Nations; The United Nations: Foundations, purposes, principles and structure (Principal Organs); Role of the United Nations in Global Governance.
3. Global Institutions and Regionalism: Roles of the World Bank, IMF, WTO, ADB, ILO and ICC (International Criminal Court); Regional Organizations: EU and ASEAN; Regionalism in South Asia: Foundations, Purposes, Principles and major organs of SAARC; Achievements and challenges of SAARC; Regional economic cooperation under SAARC.
4. Contemporary Areas Global Governance: Peace and security governance; Human development governance; Human rights governance; Environmental governance.
5. Challenges of Global Governance: Issue of International Terrorism and Organized Crime; Cyber Crime; Communicable Diseases; Money Laundering; Case analysis, project work and report writing

Reference

Karns, Margaret P./Mingst, Karen A. (2010) *International Organizations: The Politics and Processes of Global Governance*. New Delhi: Viva Books. 14074

Bastola, Mukesh Kumar (2012). *Global Governance in New World Order*. Kathmandu: Mumina Publication.